

**NATIONAL POLICY No. 16**  
**MAINTENANCE OF PROVINCIAL TRADING RECORDS**

In order that complete details concerning trades in a specific province should be readily available to the administrator (Commission) in that province and its staff it shall be a condition attaching to all registrations, excepting salesmen and underwriters, whose head office records are maintained other than in the specific province, that there shall be maintained in that province and readily available for examination by the administrator's (Commission's) staff such ledgers, books of account, correspondence and other documents and records as are necessary to provide complete details of each transaction from or within that province.